

**WAKEFIELD  
HIGH SCHOOL  
HANDBOOK**



***1964 - 1965***



***Student Assembly Sponsored***

# WAKEFIELD HIGH SCHOOL

4901 South Chesterfield Road

Arlington, Virginia 22206

671-8800

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

SECTION NO. \_\_\_\_\_

## TABLE OF CONTENTS

### INTRODUCTION

Greetings from the Principal	1
Greetings from the S.C.A.	2
Student Assembly Officers and Representatives	3
Staff	4
Constitution	8
History	16
School Day	16

### REGULATIONS

Attendance	16
Tardiness	17
Withdrawal or Transfer from School	18
Transportation	18
Lunch Passes	18
Automobiles	18
Conduct	19
Dress Code	19
Smoking Policy	19
Air Raid — Fire Drill	19
Spectator Code of Ethics	20

### SCHOOL SERVICES

Lockers	20
Library	20
School Bank	21
School Store	21
Lost and Found	22
Assemblies	22
Bookstore	22
Clinic	22
Guidance Services	23

### STUDENT SERVICES

Scholarships	23
Scholarship Fund	23
Upperclass Merit Cards	24
Upperclass Ring	24
Student Expenses	24
Job Placement Service	25
Visitors	26
Publications	26
Financial System	27
American Field Service	27

## ACTIVITIES

Traditions	28
Freedoms Foundation	30
Dance Policy	31
Honor Societies	31
Club Program	32
Service Clubs	35
Athletics — Boys	35
Athletics — Girls	36
Wakefield Athletic Association	37
Cheerleaders	37
Majorettes	37
Drill Team	38
Columbian Trophy	38
Awards	38
Point System	39
Activities Policy	40
Fraternities and Sororities	40
Inter-faith Council	41
Political Parties	41
Sports Schedule	42

## APPENDIX

Calendar
Required Courses
Report Cards
School Songs
Use of Auditorium
Administrative Discipline Policy
Map

## GREETINGS FROM THE PRINCIPAL

It is a privilege to extend you greetings at the beginning of a new school year. Printing schedules dictate my writing this early in July, when I have had the privilege of meeting only a few of you. I feel, however, that I have become at least partially acquainted with you because we now have a common interest—Wakefield High School. In the few days which have elapsed, since I succeeded Dr. Wilson, I have been profoundly impressed with the courtesy, cooperation and efficiency of the Wakefield staff, the high calibre of her students and the general atmosphere and spirit of the entire school. I have caught the "Wakefield spirit".

I am also greatly impressed with the educational opportunities offered the young people of Arlington County. Certainly they are among the finest in the nation. I would remind you, however, that they are just that—opportunities—the means by which you and your parents can realize your educational, vocational and civic ambitions. The measure of success you will achieve depends largely upon your own initiative and effort.

I urge you to begin immediately to exploit your opportunities. Take advantage of the privilege of learning from teachers who are interested in you; who use the latest techniques and methods and who have at their command the best instructional materials and aids. Participate in the varied activity program Wakefield sponsors. Use your spare time to read and digest good books.

I enter upon my first year as your principal with a sense of gratitude and determination: gratitude that I will have the privilege to work with the faculty and students of such an outstanding school; and determination to do all that I can to make her an even better school.

My very best wishes to each of you for a most successful year.

## GREETINGS FROM THE SCA

On behalf of the Wakefield Student Cooperative Association and the division governments, I welcome you to Wakefield High School. As a student in one of Virginia's largest schools you will have some of the best opportunities to get a broad education this country has to offer. But large as Wakefield is, we students will still find that some of our classes are overcrowded. Only by cooperating with one another, as well as the faculty, can we hope to make this year the success it should be.

Once again welcome to Wakefield and I hope this year is your best yet.

## STUDENT ASSEMBLY OFFICERS

President .....	Jerry Brown
Vice President .....	Linda Lydon
Recording Secretary .....	Lynn Holzapple
Corresponding Secretary .....	Meg Pherson
Secretary of Finance .....	Pat Oglesby
Secretary of Social Activities .....	Carlin Morris
Secretary of Public Relations .....	Mike Perry
Secretary of Intra-School Publicity .....	Babby Brown
Secretary of Safety and Finance .....	Mickey Cross
Secretary of Clubs .....	Mary Wyman
Secretary of Athletics and Forensic Activities ..	Glen Mattox
Historian .....	Ted Prim

## UPPERCLASS REPRESENTATIVES

Vicki Piovia  
Travis Taylor  
Lee Parks  
Roc Bottomly  
Chris Kerr  
Chi Ahn  
Susan Robinson  
Barbara Kelly  
Ginny Connolly

## UNDERCLASS REPRESENTATIVES

Jerry Grossman  
Cherie Weeks  
Linda Robinson  
Nancy Arnold  
Judy Borecki  
Betty Walls  
Jennie Badger  
John Nichols  
Patti Taul

# WAKEFIELD HIGH SCHOOL STAFF 1964-65

## ADMINISTRATORS

Johnson, Mr. Jacob L.	Principal
Finlay, Mrs. Helen K.	Assistant Principal
Mare, Mrs. Mary F.	Assistant Principal, Division Henry
Neal, Mr. Richard	Assistant Principal, Division J
Renz, Mr. Henry A.	Assistant Principal, Division Lee
Campbell, Mr. Francis	Director of Guidance
Sonen, Mr. Milo	Director of Athletics, Health & P.E.

## COUNSELORS

Algor, Mrs. Elizabeth	Division H-1 through 7: H-20 & 21
Doles, Mr. Richard	Division H-9 through 15: H-22 & 23
Edson, Mrs. Margery	Division L-8, 16, 17, 18, 19, 24, J-17, 18, 24
Gibson, Mr. James	Division H-8, 16, 17, 18, 19, 24, J-8, 16, 19
Newsom, Miss Betty Jane	Division J-9 through 15: 22 & 23
Williams, Mrs. Mary	Division L-9 through 15: 22 & 23
Wilson, Miss Evelyn	Division J-1 through 7: 20 & 21
Winkler, Mr. Lawrence	Division L-1 through 7: 20 & 21

## SECRETARIES

Adams, Mrs. Carolyn	Main office
Bigelow, Mrs. Caroline	Instructional
Booker, Mrs. Ruth	Instructional
Campbell, Mrs. Virginia	Instructional
Davies, Mrs. Chloe	Division L
Fletcher, Mrs. Louise	Division H
Fowler, Mrs. Irma	Main office
Golla, Mrs. Gertrude	Division J
Hawk, Mrs. Natalie	Telephone Operator
Horton, Mrs. Virginia	Library
McFarland, Mrs. Gladys	Instructional
Mumpower, Mrs. Martha	Instructional
Parker, Mrs. Lois	Central Attendance
Rust, Mrs. Kathleen	Library
Stout, Mrs. Mary Etta	Registrar
Sullivan, Mrs. Lynette	Instructional
Tyree, Mrs. Elizabeth	Treasurer
Zabawa, Mrs. Ruby	Main office

## CLINIC

Kent, Mrs. Marjorie	R.N.
Pascoe, Mrs. Pauline	Nurse's Aide

## TEACHERS

Acker, Mrs. Marjorie	225
Almy, Mrs. Camille	157
Arnold, Miss Letitia	130
Asuncion, Mr. Gill	251
Baker, Mr. Edward T.	
Ballew, Mr. Charles L.	159
Barker, Miss Jane	18
Bartlett, Mrs. Ellen	135
Beck, Mr. John M.	
Benson, Mr. William	178
Berger, Mrs. Jane	104
Bergsten, Mrs. Virginia	
Birdseye, Mrs. Sylvia	
Bitner, Mrs. Sally	161
Blackwood, Mr. Felix H.	
Blue, Mr. Victor	
Branstetter, Mr. Duane K.	
Brasfield, Mrs. Virginia	102
Broffman, Mr. Morton	Lbo.-B
Browning, Miss Bette	
Buck, Miss Harriet	249
Burrows, Miss Celia	218
Caughey, Mr. David	
Christenson, Mr. Eric	224
Coakley, Mrs. Mabel	Cafeteria
Crawford, Miss Margueritte	TLS
Dando, Mrs. Wilma	
Desberg, Mrs. Elaine	248
Dial, Miss Ruth	174
Diffenbaugh, Mr. Donald	
Dilbeck, Miss Janet	204
Dixon, Mr. Kenneth	8
Dodson, Mr. Joseph	223
Dupree, Mrs. Gracie	250
Edmondson, Mr. William	
Fenton, Mrs. Helen	101
Geferoff, Miss Roseann	209
George, Miss Nancy	
Goldman, Mrs. Jaclyn	
Groves, Mr. Gerald	128
Haddad, Miss Janet L.	
Haithcock, Mr. Maynard	
Hall, Mr. Charles	
Haygood, Mr. Neal T.	176
Heier, Miss Louise	
Herr, Mrs. Gail	Cafeteria
Herzig, Mrs. Marlene	214
Hicks, Mr. Rodger H.	
Hixson, Mrs. Marion W.	
Holt, Mr. Benjamin E.	208
Holzberlein, Mrs. Patricia	
Hoy, Mrs. Ruth	
Jacks, Mrs. Elizabeth	
Jenkins, Mrs. Georgia	133
Johnson, Mr. John C.	

## HOMEROOM DIVISION

## SUBJECT

L-2	English
H-20	Special Education
L-11	English
H-9	Foreign Language
J	Industrial Arts
J-6	Social Studies
H-5	Social Studies
H-16	English
L	Industrial Arts
H-17	Mathematics
L-13	English
L	English
H	English
H-7	Home Economics
H	Science
H	Phys. Ed. & Health
L	Industrial Arts
J-24	Mathematics
J-10	Social Studies
J	VOT
H-2	Foreign Language
L-19	English
H	Science
J-9	English
L-22	Mathematics
L-4	English
L	Phys. Ed.
H-12	Social Studies
H-23	Science
L	Social Studies
J-11	Mathematics
L-1	Social Studies
L-10	Mathematics
J-5	English
J	Phys. Ed.
L-20	Foreign Language
L-16	English
J	Social Studies
L	English
H-8	English
L	Science
L	Phys. Ed.
	Industrial Arts
L-15	Science
H	Phys. Ed.
L-24	English
J-17	English
J	Industrial Arts
H	Librarian
L-7	English
J	Phys. Ed.
H	Mathematics
H	English
H-10	Mathematics
H	Industrial Arts

Katz, Miss Naomi	
Keck, Miss Frances	154
Keith, Miss Sharon	237
Kendrick, Mrs. Mary	217
Kensek, Miss Anne	137
Krasney, Mr. Harvey	
Krout, Mrs. Donna W.	173
Larson-Crowther, Mr. Blaine	231
Lee, Mr. William	
Leibowitz, Mrs. Constance	245
Lentz, Mrs. Marguerite	207
Lewis, Mr. Gerald	
Linde, Mrs. Charlotte	
Link, Miss Judy Fay	
Lipford, Miss Mary Anne	213
Lynn, Mr. Donald	240
MacIntyre, Mr. David	Cafeteria
Mallia, Mr. Samuel	
Mattar, Mr. Edward	172
McCulloch, Mr. Albert	
McManaway, Miss Martha	233
Minor, Mrs. Sophia	
Morgan, Mr. Henry G.	
Morris, Miss Elsie	132
O'Donnell, Mrs. Tanya	226
Payne, Mrs. Shirley	
Pinkhard, Mrs. Ophelia	
Pontis, Mr. John	
Price, Dr. Mary	
Raabe, Mrs. Jean	
Radeline, Mr. Royce	
Reed, Mr. Melvin	157
Reynolds, Mr. Edward	11
Richards, Mrs. Jeanette	10
Richmond, Miss Marjorie	216
Robertson, Mr. Thomas	
Rountree, Mr. Robert	175
Royter, Miss Suzanne	232
Russell, Miss Frances	
Russell, Miss Roberta	212
Ryvicker, Mr. Jack	
Salley, Miss Anne	
Sasscer, Mr. John C.	129
Scartz, Mr. Albert	136
Schmaeling, Miss Alice	244
Schulte, Mr. Walter	
Scott, Mr. Charles	
Shaw, Mr. William J.	
Sheldon, Mrs. Elizabeth	171
Shell, Mrs. Mora	
Shreve, Mr. Robert	228
Simasek, Mr. Joseph	
Smith, Miss Esther	247
Srensek, Miss Margaret	166
Steffey, Mrs. Lois	
Stemple, Mr. James	
Stevens, Mr. Robert	

H	Foreign Language
L-5	Social Studies
J-7	Business Education
H-14	English
J-17	Home Economics
J	Music
J-3	Music
L-18	Art
L	Phys. Ed.
H-13	English
H-19	English
H	Music
L	Science
H	Phys. Ed.
H-1	English
H-21	Business Education
L-21	Foreign Language
H	Foreign Language
L-12	Social Studies
J	Phys. Ed.
H-22	Business Education
J	Reading
L	Music
H-6	Mathematics
L-3	English
L	Librarian
H	English
L	Reading
L	Phys. Ed.
L	Home Economics
J	Industrial Arts
H-24	English
J-21	Social Studies
L-14	Social Studies
L-8	English
L	D.E.
H-4	Mathematics
L-6	Art
L	English
J-4	English
	Driver Training
L	Art
L-23	Science
H-15	Industrial Arts
L-17	Foreign Language
H	Social Studies
J	Science
H	Industrial Arts
J-2	English
H	English
J-14	Psychology
H	Special Education
L-9	Foreign Language
L-9	Business Education
J	Foreign Language
L	I.C.T.
H	English

Stinnett, Mrs. Patricia		J	D.E.
Stover, Mr. Donald	109	J-20	Mathematics
Sufit, Mrs. Alice	219	J-19	Social Studies
Sullivan, Mrs. Helen		J	Business Education
Swatt, Mr. Kenneth	214	H-18	Business Education
Symes, Mr. Harold		J	Art
Tanenbaum, Mrs. Sarah	229	J-15	Psychology
Tate, Mrs. Minnie		J	Home Economics
Taylor, Mr. George	129	L-23	Science
Terick, Mr. Edward	168	H-13	Science
Toivanen, Mrs. Mary	220	J-12	English
vonAlven, Mrs. Adelaide		J	Librarian
Wall, Mrs. Sonia	243	J-8	Foreign Language
Wall, Mr. Van	211	H-11	English
Waters, Mr. Herbert A.	227	J-13	Special Education
Weatherly, Mr. Gilmer	Auditorium	J-23	Mathematics
Wells, Mrs. Josephine		H	Business Education
Wentworth, Mrs. Ann	238	J-16	Business Education
Willingham, Mrs. Mary C.	215	J-1	English
Wolfe, Miss Carol		J	Phys. Ed.
Wood, Miss Mary Louise	174	H-23	Science
Wynn, Mr. Harvey		J	Science



This version of the constitution is the latest to be ratified by the student body. A revised edition of it is expected to be presented to the student body for ratification within the coming school year.

## **CONSTITUTION OF THE WAKEFIELD HIGH SCHOOL STUDENT COOPERATIVE ASSOCIATION**

### **Article I—Name**

The name of this organization shall be the Wakefield High School Student Cooperative Association.

### **Article II—Purpose**

The purpose of the Wakefield High School Student Cooperative Association and its governing body shall be to provide for the effective transaction of all matters concerning the student body of Wakefield High School and to provide opportunities for student participation in all of the activities at Wakefield High School.

### **Article III—Membership**

The voting membership of the Wakefield High School Student Cooperative Association shall include all students during the regular session.

### **Article IV—Governing Body**

The governing body of the Wakefield High School Student Cooperative Association shall be known as the Wakefield High School Assembly, hereinafter referred to as the Assembly. It shall be composed of the Administrative Officers, the various Cabinet Officers, and the Class Representatives.

#### **Section 1. Administrative Offices**

The administrative offices shall consist of a President, Vice President, Recording Secretary, and Corresponding Secretary.

##### **Clause 1. Qualifications**

In order to be eligible for office, the administrative candidates must have a combined average of their last mid-term final grades of not less than "C" with no failures, and must be in good standing with the Wakefield faculty and student body. The Administrative Officers must be members of the junior and/or senior class during their tenure of office with the exception of the Vice President, who must be a member of the junior class.

#### **Clause 2. Officers**

1. President—The powers and duties of the President shall be as follows:
  - a. To preside over all meetings of the Assembly;
  - b. To bring to the attention of the Assembly all matters which require Assembly action;
  - c. To make a report to the student body of the Assembly actions and discussions as often as the Assembly deems necessary;
  - d. To veto any action proposed by the Assembly;
  - e. To appoint committee chairmen with the approval of the Assembly;
  - f. To fill vacancies by a temporary appointment, subject to two-thirds approval of the Assembly, until the Assembly shall decide whether or not to hold a special election to fill the vacancy;
  - g. To call special meetings of the Assembly; and
  - h. To serve as an ex-officio member of all committees.
2. Vice President—The powers and duties of the Vice President shall be as follows:
  - a. To preside over the Assembly in the absence of the President;
  - b. To coordinate the activities of the various cabinet officers;
  - c. To keep the student calendar of student events and activities;
  - d. To assign places of meeting and to consult with the administration to avoid conflicts; and
  - e. To act as President if there is a vacancy due to death, resignation, or removal from office, until a special election is held to fill the vacancy.
3. Recording Secretary—The powers and duties of the Recording Secretary shall be as follows:
  - a. To keep records of all Assembly meetings and to make them available for examination by students and faculty;
  - b. To place these records on permanent file at the end of each school term; and
  - c. To collect duplicate copies of the proceedings of Assembly committee meetings and to place these records

in the permanent files of the Assembly.

4. Corresponding Secretary—The powers and duties of the Corresponding Secretary shall be as follows:
  - a. To take charge of and be responsible for all Assembly correspondence; and
  - b. To place duplicate copies of the correspondence in the permanent files of the Assembly.

## Section 2. The Cabinet Offices

The Cabinet Offices shall consist of the Secretary of Finance, the Secretary of Clubs and Service Organizations, the Secretary of Social Activities, the Secretary of Public Relations and Publications, the Secretary of Safety and Welfare, and the Secretary of Athletic and Forensic Activities. The Assembly shall have the power to create new cabinet offices as the need arises and to abolish existing cabinet offices.

### Clause 1. Qualifications

In order to be eligible for office, the cabinet officers must have a combined average of their last mid-term final grades of not less than "C" with no failures, and must be in good standing with the Wakefield faculty and student body. The Cabinet Officers must be members of the sophomore, junior, and/or senior class.

### Clause 2. Officers

1. Secretary of Finance—The duties and powers of the Secretary of Finance shall be as follows:
  - a. To keep financial records of income and expenditures;
  - b. To prepare a budget for Student Cooperative Association activities; and
  - c. To attend all school Finance Committee meetings, as long as such a committee is in existence in the school.
2. Secretary of Clubs and Service Organizations—The duties and powers of the Secretary of Clubs and Service Organizations shall be as follows:
  - a. To register all clubs and service organizations that have a faculty sponsor;
  - b. To foster and promote the formation of new clubs and service organizations;
  - c. To provide a program of orientation for the incoming students; and

- d. To encourage student participation in all school service activities.
3. Secretary of Social Activities—The duties and powers of the Secretary of Social Activities shall be as follows:
  - a. To plan and/or supervise all S.C.A. social functions;
  - b. To plan all S.C.A. assemblies; and
  - c. To serve on the committee to arrange for assemblies not associated with the S.C.A.
4. Secretary of Public Relations and Publications—The duties and powers of the Secretary of Public Relations and Publications shall be as follows:
  - a. To provide for the publication of the **Student Handbook** and the **Student Directory**;
  - b. To acquaint the student body with the other school publications;
  - c. To provide for press releases of student activities to local and school newspapers;
  - d. To be responsible for S.C.A. bulletin board displays;
  - e. To assign the use of bulletin board space;
  - f. To provide for the use of display cases;
  - g. To approve all displays in authorized areas; and
  - h. To provide for the necessary communication of daily announcements.
5. Secretary of Safety and Welfare—The duties and powers of the Secretary of Safety and Welfare shall be as follows:
  - a. To serve as chairman of the Wakefield Safety Council;
  - b. To provide for the direction of all drives initiated by the Assembly; and
  - c. To execute the Assembly-approved plans for improving the Wakefield student conduct.
6. Secretary of Athletic and Forensic Activities—The duties and powers of the Secretary of Athletic and Forensic Activities shall be as follows:
  - a. To execute an Assembly-approved plan for the selection of cheerleaders; and
  - b. To promote and arrange for student activities associated with student participation as spectators in inter-scholastic events.



### Section 3. Class Representatives

There shall be representatives elected by the respective classes to the Assembly. The first year there shall be five representatives to the Assembly from each class; in succeeding years the number for each class shall be determined by the Assembly.

#### Clause 1. Qualifications

In order to be eligible for office the class representatives must have a combined average of the last mid-term final grades of not less than "C" with no failures and must be in good standing with the Wakefield faculty and student body.

#### Clause 2. Powers and Duties

The powers and duties of the Class Representatives shall be as follows:

1. To represent an equitable number of students to be determined by his class president;
2. To keep this number of students informed on all matters before the Assembly; and
3. To report to the Assembly all the suggestions and reactions made by this same group of students.

### Section 4. Elections

All Assembly officers shall be elected for a tenure of one year by a simple majority vote by a democratic process of nomination and election to be determined by the outgoing body. Officers may be re-elected.

### Section 5. Nomination

Nominations may be made by the governing body, by petition of at least fifty voters, and/or by political parties.

### Section 6. Meetings

The Assembly shall meet regularly. The first year the Assembly shall meet at least once a week after school hours. In succeeding years the outgoing Assembly shall determine the time of meeting.

#### Clause 1. Quorum

A quorum of more than one-half the membership of the Assembly must be present to transact business.

#### Clause 2. Spring Meeting

The newly elected Assembly shall meet in the Spring preceding its term of office for an organizational meeting.

### Section 7. Referendum

The student body shall have the power of referendum upon petition of 10 per cent of the student body.

### Section 8. Removal

By a two-thirds vote of the Assembly, a member may be removed from office for failure to maintain the standards of his office.

#### Clause 1. Automatic Removal

A member shall be automatically removed if he fails to maintain at each reporting period a "C" average with no failures.

### Section 9. Recall

The student body shall have the power of recall upon the petition of 10 per cent of the voting body or of the class concerned.

### Article V—Class Officers

Class offices and homeroom offices shall consist of President, Vice President, Secretary, and Treasurer.

#### Section 1. Qualifications

The respective class sponsors shall select a committee on elections and qualifications of officers. All class officers shall be elected by a simple majority in an election conducted in the democratic processes.

### Article VI—Sponsors

A committee elected by the incoming Assembly will meet with the principal to select the Assembly sponsor or sponsors for the following term.

#### Section 1. Term of Office

The sponsor or sponsors of the Assembly shall serve a two-year term and shall be subject to one reappointment.

#### Section 2. Vacancies

In case a vacancy occurs in the sponsor position, the process for the selection of sponsors shall be the same as for a new term.

### Article VII—Interpretation Committee

The Interpretation Committee shall consist of the following members: two seniors and one student from each of the re-

maining classes to be appointed by their respective class presidents, subject to the approval of the Assembly; two members of the Social Studies department; and the Sponsor or Sponsors of the Assembly; and the principal of Wakefield High School.

### **Section 1. Powers and Duties**

The powers and duties of the Interpretation Committee shall be as follows:

1. To elect a permanent chairman and secretary from its membership;
2. To make final interpretation of this Constitution upon presentation of a written request signed by a faculty member; and
3. To meet within two weeks of presentation of a written request.

### **Section 2. Secretary of the Interpretation Committee**

The secretary of the Interpretation Committee shall keep a record of all meetings and place them in a permanent file at the end of each school term.

### **Article VIII—By-Laws**

The Assembly, class officers, and homeroom officers shall have the power to establish by-laws for their respective groups so long as these by-laws do not conflict with this Constitution.

### **Article IX—Amendment**

An amendment may be made to this Constitution by two-thirds majority approval of the voting body. A proposed amendment shall be presented to the voting body: (1) upon presentation of a petition of 10 per cent of the voting body with a faculty member's signature, or (2) upon approval of two-thirds of the Assembly.

### **Article X—Ratification**

This Constitution shall become effective upon ratification by 60 per cent of the voting body of the Wakefield High School Student Cooperative Association.

## **AMENDMENTS TO THE CONSTITUTION**

### **Article I**

The President shall have the power to veto any action of the Assembly subject to overrule by a two-thirds vote of those Assembly members present and voting.

### **Article II**

#### **Section 1. Secretary of Public Relations**

The powers and duties of the Secretary of Public Relations shall be as follows:

1. To provide for press releases of student activities to local and school newspapers; and
2. To acquaint the student body with other school newspapers.

#### **Section 2. Secretary of Intra-School Publicity**

The powers and duties of the Secretary of Intra-School Publicity shall be as follows:

1. To provide for the publication of the **Student Handbook** and the **Student Directory**;
2. To be responsible for S.C.A. bulletin board displays;
3. To assign use of bulletin board space;
4. To provide for the use of all display cases;
5. To approve all displays in authorized areas; and
6. To provide for the necessary communication of daily announcements.

### **Article III**

A member of the Assembly shall be automatically removed if he fails to maintain a "C" average with no failures. This is not cumulative average, but refers to each quarter's grades.

### **Article IV**

The student body shall have the right of petition of initiative upon presentation of a petition of 10 per cent of the voting body or 20 per cent of the class concerned. The Assembly, when such a petition is presented, shall report publicly to the entire student body the nature of the question within a two-week period after receiving the petition. Moreover, during the same two-week period the Assembly shall vote on the motion of the petition and shall report back to the entire student body the result of its vote.

### **Article V**

The Corresponding Secretary shall be in charge of the foreign exchange program.

### **Article VI**

The Secretary of Finance shall be in charge of the Wakefield directory.

## Article VII

The Secretary of Social Activities shall be responsible for the annual talent show, "Here Come the Warriors".

## Article VIII

An amendment may be made to this Constitution by approval of a simple majority of the voting body. A proposed amendment shall be presented to the voting body: (1) upon presentation of a petition of 10 per cent of the voting body with a faculty member's signature, or (2) upon approval by two-thirds of the Assembly.

## Article IX

Registration shall be a prerequisite to voting in the spring Student Assembly election.

## HISTORY

Wakefield High School, named after George Washington's birthplace in Westmoreland County, Virginia, first opened in 1953. Wakefield became an accredited high school in 1956. Enrollment has grown from 1,500 in 1953 to an estimated 2,700 which is the largest in the county. There are about 150 members in the faculty and administrative staff. Under Dr. Harold M. Wilson, the division system was initiated in 1963. In 1964, Mr. Jacob L. Johnson became the principal of Wakefield, replacing Dr. Wilson, who had served for eleven years.

Wakefield's well-rounded athletic program and outstanding scholastic performance has established its excellent reputation.

## SCHOOL DAY

The school day will begin for students at 8:10 and continue until 2:47 on regular schedule and 2:49 on activity schedule. Buses will begin picking up students at 7:30.

Buses will remain for ten minutes after the closing of school before departing. All students are urged to plan their afternoon activities so that they may be ready to depart on schedule. Late buses will provide transportation for students remaining after the close of school for intramurals, clubs, etc. These buses will leave at 4:10.

## ATTENDANCE

Absence from school is one of the main factors causing failure of students in their subjects. Good attendance and good attendance procedures are, therefore, very important.

Attendance will be recorded and reported in each homeroom and class.

The roll will be taken in each class immediately following the tardy bell. Period by period the lists of absentees will be checked against homeroom absences for that day. If a student is reported absent from one class when he has been noted present earlier, his home will be contacted immediately.

If an absence is anticipated, it is urged that the student bring the request note from home the day prior to absence. This note should be taken to the student's division office before 8:05 in the morning to be approved.

**No student is allowed to leave the school during the day without permission from the office. When permission has been granted, the student will sign out at the attendance office.** Exceptions to signing out are clinic cases and holders of lunch passes.

Names of students in the clinic will be sent to the attendance office to prevent misunderstanding when a student is reported absent by his class teacher.

Students must remember their excuse notes the day immediately following their absence. The note **must** be taken to the cafeteria **as soon as the student arrives at school.** Failure to comply with this regulation will result in referral to the appropriate division director. The secretary will issue the admittance card to each teacher for his signature.

There are two important things to remember about attendance:

(1) **Be in school** unless you are sick, or there is a death in your family, or there is an emergency situation beyond your control. Make every effort to have doctor or dental appointments after school hours.

(2) **Be on time.**

## TARDINESS

Students are expected to report to school and to class on time. If a student is detained at home, he must bring a note signed by his parent explaining the reason for his tardiness.

Any student arriving between 8:15 and 8:30 will report to cafeteria for admittance. After 8:30, report to the attendance office.

A student may be required to serve detention or to have his grade lowered for the day if he has an unexcused tardiness to any class. Repeated tardiness will be referred to the division

directors for action. If a student has a note from a teacher excusing his tardiness, it must be cleared through the attendance secretary before the student goes to class.

### **WITHDRAWAL OR TRANSFER FROM SCHOOL**

When a student desires to withdraw or transfer from school he must observe the following procedure: 1) he must present a note from his parent or guardian to the division secretary stating the reason for the withdrawal or transfer; 2) he must see that a form which will be given to him is signed by the staff members concerned with his school program; 3) he must see that all books and school equipment are returned in good shape; and 4) he must return the signed withdrawal form to the division secretary who will give him his transferral card.

### **TRANSPORTATION**

Students who live outside the one and one-half mile radius of the school building will be transported by county school buses free of charge.

Students are expected to maintain their best behavior while in transit to and from school. The bus drivers are in complete charge of the total group, and any disciplinary problems originating on these buses will be directed to the principal's office.

### **LUNCH PASSES**

Any student living **within a block or two of school** and desiring to go home for lunch may do so if he presents a note from his parent to his division director requesting permission. When this note is approved a lunch pass is issued to the student. The student may not go home in his car; he may not leave the grounds of school at lunch time unless he has his lunch pass. Passes are issued for one year only, and must be renewed each September.

### **AUTOMOBILES**

Students will be expected to park in the student parking area or on the streets adjacent to the school. When parking on these side streets they should consider the home-owner and avoid inconveniencing him. Cars parked in the student parking lot **must** be parked perpendicular to the fence or to the road. No car, at any time, should block another car in the lot. **Yellow curbs are No Parking Zones.**

Except in case of special permission from the office, **students are not to drive or to sit in automobiles during school hours or lunch periods.**

### **CONDUCT**

Wakefield has one basic rule of behavior: students are to conduct themselves as good citizens. This includes regarding the rights and privileges of others, caring for the appearance of the grounds, buildings, and fixtures of the school, and respecting those in authority.

### **DRESS CODE**

School dress at Wakefield High School should be planned with consideration for proper fit, cleanliness, and good grooming. For girls' dress, skirts should be no shorter than good taste in current fashion. Girls are not to dress in such casual wear as sunback dresses, shorts, or slacks. All make-up should be used in moderation. Boys are not to wear shorts, all shirt-tails must be tucked in, except those expressly tailored to be worn out. It is intended that dress for both boys and girls will not detract from the purpose for which Wakefield was established—to provide as good an education as possible for each student who attends.

### **SMOKING POLICY**

By School Board action on February 20, 1964, smoking by students is prohibited on all school properties, including school buildings, grounds, and buses, during the school day.

Any violation by a student of this prohibition will result in suspension as follows:

- a. Not to exceed three days for the first offense.
- b. Not to exceed five days for any subsequent offense.
- c. Readmission to school following suspension will be contingent upon a conference by the school officials with the student's parent or parents.

This action by the school board was taken in response to the Surgeon-General's report which showed a clear relationship between smoking and cancer, and smoking and other diseases of the respiratory system. Wakefield students are asked to help enforce this ruling, since it was established for the benefit of their own health.

### **AIR RAID—FIRE DRILL**

Air raid and fire drills will be held at different times during school days so that emergency conditions are approximated and so that students will receive this training in all class situations. Students should carefully follow instructions given by

staff members. Detailed instructions are posted in all classrooms.

### **SPECTATOR CODE OF ETHICS**

1. Spectators are an important part of the game and should at all times, conform to accepted standards of good behavior.
2. Spectators should, at all times, respect officials, coaches, and players as guests in the community and extend all courtesies to them.
3. Enthusiastic and wholesome cheering is encouraged.
4. Booing and disrespectful remarks should be avoided at all times.
5. Bells, whistles, or noisemakers are not accepted for indoor athletic events.
6. During the free throw in basketball, there should be absolute silence.
7. Spectators should observe and obey the rules and regulations of the school concerning smoking, food and drink consumption, and parking of cars.
8. Virginia state laws prohibit alcoholic beverages of any kind on school property; the law further prohibits any person under the influence of alcohol to be on school property.
9. For flagrant or repeated violation of this code, spectators will be evicted from the area and chastised accordingly.

### **LOCKERS**

Hall lockers are available for storing personal and school property of the student. Locker combinations are issued by the homeroom teacher. No deposit fee will be charged for the use of this facility. Periodic locker inspections will be held, however, and any damage resulting from other than normal use will be charged to the student.

Damage to lockers should be reported at once. Pictures or mirrors should not be put in lockers. Each student is responsible for his own locker.

### **LIBRARY**

The Wakefield High School Library is open from 7:00 A.M. to 4:00 P.M., Monday through Friday; from 7:00 P.M. to 9:00 P.M., Monday through Thursday; and from 10:00 to 1:00 on

Saturdays. Pupils who hold Senior Merit Cards may enter the library any time during the school day by presenting the merit card to the attendant at the library and by signing the Merit Card Attendance sheet at the door. Books may be checked out at the circulation desk by signing one's signature and homeroom section.

Wakefield High School Library has over 17,000 volumes and subscribes to over 100 periodicals. There are up-to-date information and vocational files, college catalogs, and maps available for student use.

Rules of the library are the following:

1. Do not talk.
2. Do not enter the staff library.
3. Use reference books **only** in the library.
4. Do not leave the library during the last ten minutes.
5. Do not leave books or papers on tables.
6. Do not carry uncharged books or magazines from the library.

### **SCHOOL BANK**

The school bank is located on the second floor next to room 237 and is open for service before and during homeroom period. The current dividend rate is 4%.

Fifty cents will open a student's account and his funds will be insured up to \$10,000. Balances of \$5.00 and over earn a quarterly dividend on March 31, June 30, December 31, and September 30. Funds deposited between the first and tenth of each month will earn dividends for the entire month.

The entire personnel of the Thrift System is bonded, and the facilities for handling accounts include a fireproof walk-in vault and a burglar-proof safe. During the summer months, business transactions may be made at the office of the First Federal Savings and Loan Association, 3211 South Columbia Pike.

### **SCHOOL STORE**

The school store, located on the first floor across from the office, is sponsored by a staff member and operated by students. All necessary supplies, such as pencils, paper, and notebooks are available. Such articles as pins and pennants are also for sale. Prices of these items have been established in order to save money for the students, as well as to provide a slight



profit for the general fund of the school. The store is open during the regular school day and for short periods before and after school.

### LOST AND FOUND

The Lost and Found is operated by a student organization and is located in the office. Students may turn in or claim misplaced articles at all times during the day.

All lost articles should be turned into the Lost and Found as soon as possible.

Because all lost articles are transferred to the Arlington County Police Department after 30 days, students are urged to claim lost articles **immediately**.

### ASSEMBLIES

Assemblies, an important, informative part of student activity, will be held on Tuesdays. Three all-school assemblies are planned for this year: a Thanksgiving assembly and two awards assemblies. The rest of the assemblies will be held on a division level basis. Assemblies are arranged by the division director in charge of the division concerned.

### BOOKSTORE

The Bookstore, which is located across the hall from the office, near the band-room, is sponsored by a staff member and operated by students with study halls. The choice of books is based on the reading lists of required material given by the various departments. There is no discount on the books; however the bookstore is extremely convenient. It is open before and during homeroom, after school, between classes, and during the lunch periods.

### CLINIC

The clinic is located in room 206 and is provided for the use and welfare of the students of the school. A registered nurse, a nurse's aide, and parent and student volunteer help will give emergency first aid and care for injury or sudden illness. They are not able to give aspirin to any student.

Should a student become ill during the school day, he should report this illness to his teacher who will give him a referral slip to the clinic where the extent of his illness may be determined. If it is necessary for the student to be excused from school, the nurse will contact the parents and make arrangements to transport him to his home.

## GUIDANCE SERVICES

Counselors are available for conferences with all students, as well as with parents and teachers. If you have problems in keeping up with your scholastic work, in choosing the courses you need, in learning about job opportunities, or in selecting a college, you should see your counselor at once. The names of the counselors are listed on page 4 of this handbook. Appointments can be made through the division secretary or by placing a note directly in the box of the counselor assigned to your home room section.

### SCHOLARSHIPS

Students who are interested in scholarships should begin to investigate the possibilities early in the school year. It is often necessary for scholarship applicants to take the College Board Exams in December or January. Seniors should inquire about scholarships at the colleges they are interested in attending and they should consult the catalogs of those colleges for information pertaining to scholarships. There are also reference books on scholarships available in the school library.

It is wise to investigate national scholarship opportunities such as those offered in the General Motors National Scholarship program and the Naval ROTC program. The guidance counselors will have information on these programs and many others and will keep those students who indicate an interest posted on these possibilities. Current literature (newspapers and magazines) often contains articles pertaining to scholarships, particularly those awarded on a national scale.

Finally, students seeking financial assistance should investigate loan possibilities. Many colleges have loan funds which are virtually untapped.

### SCHOLARSHIP FUND

The Scholarship Fund, sponsored by the Student Assembly, provides \$400.00 to help a deserving senior student defray part of the expenses of his first year in a post high school education program of his choice. The recipient of this scholarship is chosen from written applications and interviews. A screening committee, composed of two counselors, the Principal, the Assistant Principals, and the S.C.A. Sponsor, makes the final choice. Money for this scholarship is raised by voluntary contributions from Wakefield student clubs and individuals.



## UPPERCLASS MERIT CARDS

Any upperclassman who has maintained a "C" average with no failures and who is approved by the faculty screening committee is eligible to receive an Upperclass Merit Card. This card grants certain privileges to the holder, the most important privileges being listed below:

1. The holder may be admitted in the school before 8:00 A.M.;
2. He may leave class at the completion of a test two minutes early to go to lunch, with the teacher's permission;
3. He may use the merit card as a hall and library pass, with the teacher's permission;
4. He may use the upperclass court at all times except the third lunch period, with the teacher's permission;
5. He may leave study hall to go to the library or the upperclass court, with the teacher's permission; and
6. He may attend one sports activity free of charge.

An Upperclass Merit Card may be revoked if the holder abuses any of the privileges it grants, or if the holder displays bad conduct at school.

## UPPERCLASS RING

Underclassmen who have received for mid-term grades a "D" or better in all subjects necessary for promotion, may order their Upperclass Rings in February. These rings will be delivered at the end of May.

For those not desiring to order rings in February, there will be another opportunity in the spring and at the end of summer school to place orders.

The rings have been manufactured by Herff-Jones in two styles—open and closed back. The open back rings cost \$14.58 for girls and \$17.35 for boys including tax. The closed back rings cost about two dollars more. A selection in the type of stone is available—cut or smooth—and the color of all stones is green.

## STUDENT EXPENSES

The following expenses apply to most students:

**Division Dues:** The amount will be approximately \$4.00 for underclassmen, which will include a subscription to the school

newspaper and representation in the yearbook. Upperclass dues will be about \$8.00, which will cover rental of cap and gown, subscription to the newspaper, and representation in the yearbook.

**School Insurance:** This insurance costs approximately \$2.25 and provides accident coverage for the regular school day and a reasonable time before and after school. Hospital and medical expenses are included.

**Yearbook:** The Starstone fee is \$5.50 for upperclassmen and \$4.50 for underclassmen. (Upperclass yearbook covers are padded and have the name engraved in gold.)

**Rings:** The price for Upperclass Rings ranges from \$15.00 to \$20.00.

**Physical Education Fee:** This fee is \$4.00 per semester for towel service. Gym suits, socks, shoes, and sweat shirts must also be bought by those students who need them.

**Club Dues:** These dues will vary with the clubs: this expense involves only those students who join the various clubs.

Upperclass picture, if a student wishes to order one, costs \$1.25.

## JOB PLACEMENT SERVICE

The Wakefield Guidance Department has helped and will continue to help many students find part- and full-time work. If a student wants to check an opening, he can contact the guidance office, which is in touch with many employers in all fields.

Often the job finds the student. Employers in need sometimes give specifications to the guidance department, which in turn contacts the teachers and tries to locate a student meeting the qualifications.

One day during the year is designated as Placement Day. Representatives from many companies come to the school and make themselves available to job-seekers. This is usually toward the end of the year, after the upperclass has had a chance to make plans.

The co-operative training programs at Wakefield are school sponsored and promoted by local business organizations to train juniors and seniors for specific occupations and professions. Each program meets the need of the student who plans to continue the study of his chosen field in college, or become

engaged in an occupation immediately after graduation. Students, 16 years old and older, work a minimum of 15 hours each week and earn a salary offered any other beginning employee.

The three co-operative training programs offered at Wakefield are Distributive Education (D.E.), Vocational Office Training (V.O.T.), and Industrial Cooperative Training (I.C.T.). D.E. covers the areas of retail, wholesale, and service fields. V.O.T. is composed of twelfth grade students having good skills in typewriting, shorthand, or bookkeeping. I.C.T. offers a variety of occupational training, and is open to eleventh and twelfth grade students who desire to work as any of the following: nurse's aide, beautician, dental assistant, auto mechanic, draftsman, printer, optician mechanic, and sheet-metal worker.

The student in the co-operative training program attends school for a minimum of three hours, taking the required courses for his grade level and one elective. He receives credit for the courses he takes during school and two credits for on-the-job training.

### VISITORS

Wakefield is open to visitors most of the time. Exceptions are during the days when mid-year and final examinations are being held, and on snow make-up days. Parents are welcome to visit the school, meet the teachers, and observe methods of instruction. Visitors are encouraged to call the office and make arrangements so that Wakefield Guides may be provided and visitors' passes issued.

### PUBLICATIONS

There are five publications at Wakefield: The **Starstone**, our yearbook; the **Signal**, the school paper; the **Pendulum**, Wakefield's literary magazine; the **Student Handbook**; and the **Student Directory**.

The **Starstone** was named after the tiny star-shaped stones found at Wakefield, birthplace of George Washington. The yearbook is published annually and is designed as a record and memory of school life at Wakefield. It is ordered in the fall or winter months and is delivered before school is out. Students interested in being members of the **Starstone** staff should see the yearbook advisors.

The **Signal** is published every two weeks and is included in the fee a student pays for class dues.

The **Pendulum** is designed to give students an opportunity to publish their poems, short stories, and general literary or artistic works. All students are invited to contribute material to the **Pendulum** individually or through their English classes. The **Pendulum** is published several times during the school year and copies may be purchased as they are published.

The **Student Handbook**, published by the SCA and edited by the Secretary of Intra-School Publicity helps new students to become better acquainted with Wakefield.

The **Student Directory**, also published by the SCA, lists the names, addresses, and telephone numbers of Wakefield's students. It is available to all students at a small cost.

### FINANCIAL SYSTEM

Revenue from all school affairs (athletics, drama, music, publications) is deposited in a general fund from which all school activities are financed. These funds are dispersed upon approval of the student-faculty finance committee. This committee is composed of the Principal, Assistant Principals, School Treasurer, Athletic Director, four faculty members, Secretary of Finance of the Assembly, and one student from each division. This committee, which meets regularly every two weeks, must also approve all student activity budgets.

### AMERICAN FIELD SERVICE

**Associates**—To participate in any of the following A.F.S. activities, a student should register with the A.F.S. Associates in Wakefield headed by the S.C.A. Corresponding Secretary. These members share in the activities of our exchange students and foster interest in the A.F.S.

#### Bus Stop

In July each year all AFSers (American Field Service students) in the United States (about 2800 in 1964) come to our nation's Capital for a few days of sightseeing. Wakefield is host to one busload (about 44 students and chaperons) and the students are housed in local homes.

#### Americans Abroad

Juniors interested in going abroad under the American Field Service will be invited to apply in October. To be eligible, a junior must be a good student, be friendly and adaptable, and interested in all peoples.

The cost is \$750, shared by the school and the family. Nancy Loy is in Brazil for the school program. She will be home in January.

Margaret Pherson went to Chile under the Summer Program.

### Foreign Student

In January applications will be accepted from families who would like to keep the foreign student assigned to Wakefield for the next year. The qualifications for the American family are few—mainly a heart large enough to share a portion with another child from another land for a year—and probably forever; a mind—open to the different life and culture the student will bring with him, open to accepting him for his differences and not his similarities. Both boys and girls participate.

The cost is \$700, which is raised by the Wakefield student body. The host family is expected to furnish room, board, and any activities shared by the whole family. Wakefield covers the cost of most school expenses.

For the school year 1964-65, Wakefield will be host to:

Elena Maurin  
San Juan, Argentina

She will live with:

Susan Howell  
5034 South Chesterfield Rd.

This foreign exchange program is beneficial not only for our foreign visitor, but for every Wakefield student. While the exchange student is learning our culture, we are given a chance to learn the customs of his country.

### TRADITIONS

Wakefield Warriors, flying their colors of green and white, have established many school customs in Wakefield's eleven-year existence. The following traditions are all a part of Wakefield's school year and provide much enjoyment for everyone.

The Wakefield-W-L Pep Rally is held the night before the big Wakefield-W-L football game. The clubs parade their gaily decorated floats and give skits in a competition. It is a wild night for all.

The Hammond Jug was won by Wakefield in 1963. To keep this jug (displayed in the trophy case in the Senior Lobby)

Wakefield beat Hammond at football three years in succession.

**The Homecoming Dance**, sponsored by the Student Assembly, is held the night after our last home football game. The Homecoming Queen is crowned and reigns at the dance with her court consisting of two underclass attendants. Candidates for queen and attendants are first selected by the football team. The student body makes the final selection.

**Green and White Day** is the day of the Wakefield-W-L football game. Everyone wears green and white to display school spirit.

**Christmas traditions** are numerous. The week before Christmas is quite hectic for homerooms and clubs. The school sponsors a door, transom, and Christmas basket decoration contest. Wakefield's halls are colorful and cheerful as homerooms display their decorations. The food in the beautifully decorated Christmas baskets is given to needy families for Christmas.

**The Alumni Dance** is held during the Christmas Holidays and is attended by seniors and past graduates and their dates. It is sponsored by the Student Assembly and was started in 1956.

**The Snow Queen Ball** is held every January. Wakefield's Snow Queen, a member of any division, reigns at the Ball. Since the queen is judged on talent, as well as appearance, a talent contest is held among the candidates. Five girls are selected as finalists; at the Ball the Snow Queen is chosen after each girl has displayed her talent.

**Zeta Gorp**, a dance with casual dress, is traditionally sponsored by Zeta Service Club. Students show their support of a candidate for "Ugly Man" by putting money in a jar with his name on it, at lunch. The candidate whose jar collects the most money is crowned "Ugly Man" at the Gorp.

**The Hoot'nanny** was sponsored for the Third time last year by the Student Assembly. It is an informal night of entertainment featuring group singing and refreshments.

**The Service-Club-Sing**, sponsored by the Service-Club Council, is held one evening in April and may be attended by anyone, free of charge. The Service-Clubs prepare two songs for this event and compete for top singing positions. First, second, and third places are awarded in both boys' and girls' Service-Club divisions.

**Open Season**, sponsored by Optimi Service Club, is the week of the year that girls anxiously await. During this week in the spring, girls buy tags from members of Optimi for \$1.00 and tag their favorite guys. The girl must carry all books, open all doors and perform other such services for the guy she has tagged. A dance is held on the Saturday night of that week, which marks the end of Open Season.

**Bermuda Day** is held in May and is sponsored by the Student Assembly. Everyone buys bermuda licenses for \$.50. This license allows a student to wear bermudas to school on that day. All profits from Bermuda Day are put in the Foreign Exchange Fund.

**Wakefield Day**, started nine years ago, is sponsored by the school and Parent-Teacher Association. Clubs have booths in order to earn money; food, games, and items for sale are everywhere. An art exhibit is held in the library and a fashion show in the auditorium. "Miss Wakefield" is crowned at the Beauty Contest which is held in the auditorium that night. The name of one candidate for "Miss Wakefield" is turned in by each homeroom a few weeks before Wakefield Day. These candidates are then judged on appearance by several adult judges; twelve semi-finalists are selected. At the Beauty Contest, "Miss Wakefield" and two members of her court are chosen.

**The Yearbook Signing Party** is sponsored by the upper class. This party provides the opportunity for upperclassmen to sign each other's yearbooks.

**The Upperclassmen's Prom** is held in late May or early June. This is the last dance of the year and is attended by practically all the members of that class.

### FREEDOM'S FOUNDATION

The S.C.A. of Wakefield has traditionally submitted a written report on the activities of the school student government to the Freedom's Foundation. This foundation is a patriotic educational organization which sponsors a program to promote an interest and understanding in the American way of life; it gives awards to various schools, authors, composers, ministers, and legislators each year. Approximately 32 thousand entries are received from schools each year, and about two hundred of these receive an award; Wakefield has won an award five times.

### DANCE POLICY

The Dance Committee shall consist of: the school principal; the faculty S.C.A. adviser; the President of S.C.A.; the Secretary of Social Activities of S.C.A. (chairman); and one student representative of each division. The student representatives must include at least one upperclassman and at least one underclassman.

The duties of the Dance Committee shall be: to set up dates on the calendar for all school dances; to assign dances to organizations applying for them; to draw up rules for the conduct of dances and to make copies of these rules available to all organizations sponsoring dances; and to make decisions on all matters concerning the dance policy.

The Dance Committee shall have jurisdiction over all dances held at the school. At present, the committee need only extend this power to dances held at night. If it becomes necessary in the future, however, the Dance Committee may extend jurisdiction to dances held in the daytime.

The number of dances each year will be approximately eleven. These should include: one senior class sponsored dance, the Senior Prom; three S.C.A. sponsored dances—the Homecoming Dance, the Senior-Alumni Dance, and the Underclass Dance; one P.T.A. sponsored dance, the Moonlight Dance; and six to eight other dances.

Divisions will not be assigned a specific date or dance as a matter of course, but will be required to apply for open dance dates along with clubs and other organizations. However, each division shall be given preference over other organizations for at least one dance.

### HONOR SOCIETIES

Wakefield is fortunate in having many honor societies among its activities. The approximate size and requirements for membership for each society are listed below.

**The National Honor Society** has about 50 seniors, 40 juniors, and 5 sophomores in its membership. Requirements for membership are a 4.0 average for sophomores, a 3.5 average for juniors, and 3.2 average for seniors. Students must also have faculty recommendations in the fields of character, leadership and service. The president is Steve Schecter.

**Mu Alpha Theta**, the Mathematics Honor Society, has about 70 members. All members must have completed Algebra I and Geometry and received "A" finals in both, and must main-



tain an over-all "B" average. The society has lectures, field trips, projects and sponsors an annual math contest. The president is Sam Leader.

**The French Honor Society** has about 50 members. Students are admitted into the society after three semesters of French with a "B" average in French and must have a faculty recommendation. The president will be chosen in the fall.

**The German Honor Society**, consisting of about 20 students, requires all members to have an "A" average in German I or a "B" average in German II or III. The sponsor is Miss Schmaeling.

**The Latin Honor Society** has about 50 members, each of whom must have completed three semesters of Latin with an "A" in either Latin I or Latin II. The president is Rick Wilson and the sponsor is Mrs. Fenton.

**The Spanish Honor Society**, consisting of 15-20 members, requires each of them to have a "B" average in Spanish and an overall "B" average. The group explores the culture of Spain through Spanish restaurants, etc. The sponsor is Mr. Asuncue.

**The Art Honor Society**, the Golden Easel, has about 30 members, all of whom have completed one semester of art with a "B" average. Miss Salley and Mr. Symes are the sponsors. Applicants must submit a sample of their work to the society.

**The Quill and Scroll** is a literary honor society with about 20 members. All of them are juniors or seniors, in the upper third of their classes, who have done outstanding work on a publication for at least one semester.

**The Thespians** is the drama honor society of about 25 members. Students earn admission by working on dramatic productions.

## CLUB PROGRAM

The club program at Wakefield offers many opportunities for students to develop and expand their interests, social contacts, service in the school and community, and active participation in school life.

The clubs meet after school on specially designated days in order to avoid conflicts with other after-school activities. A new club may be formed by a reasonable number of interested

students and a faculty sponsor, who will in turn apply for a charter. All clubs will be represented on the Inter-Club Council, an organization headed by the Secretary of Clubs. The purpose of the Council is to coordinate and publicize the activities of the clubs. Its primary activity is Club Week, which is held in early fall and serves to demonstrate the activities of each club and to stimulate interest in them.

The approximate size and purpose of each club are listed below.

**The Art Club** has about 15 members who spend one afternoon a week in Wakefield's art department working on individual art projects. Art materials are bought for the members through minimal dues.

**The Biology Club**, sponsored by Mr. Taylor, is made up of about 25 students who enjoy biology and wish to study it further. Leaf collections and reptile studies are two typical projects. The group takes field trips to supplement the program.

**The Chemical Society** usually has about 25 members. Activities include experimenting in the laboratory, hearing outstanding speakers, and watching films.

**The Chess Club** has about 8 members, all of whom are interested in chess. The club competes in the Northern Virginia and the Metropolitan Chess Leagues.

**The Dance Club** is open to any girl interested in modern and interpretive dancing. The year's program includes participation in the annual spring program as well as in other school activities. The president is Roz Wickel.

**The Debate Squad** has about 10 members, four of whom are on the Varsity squad. In the fall the members work on case preparations, and in January hold practice debates. The Northern Virginia Debate League debates are held during February and March.

**The D.E. Club** is composed of juniors and seniors enrolled in the Distributive Education co-operative training program at Wakefield. It has approximately 40 members who carry out such projects as holding a fashion show, having an employer-employee dinner, and attending the district convention.

**The D.O. Club**, or Diversified Occupations Club, is for I.C.T. students. It has about 30 members.

**The Future Business Leaders of America** is a club composed of students interested in business. F.B.L.A. projects include

such things as visiting trust companies and presenting an award to the best business student at Wakefield.

The **Future Homemakers of America** is a national home economics club; our chapter has about 40 members. Studying fashion designs, and making Christmas gifts are typical projects. President is Elaine Brown.

The **Future Teachers of America** is composed of about 25-30 students interested in becoming teachers. The club has guest speakers, visits teachers' colleges, and is given the opportunity to observe and assist in classroom teaching.

The **Wakefield Guides Association** is composed of about 35 specially selected students who, under the direction of Mrs. Mare, guide all visitors around the school. They also orient new students and act as hosts and hostesses at Back-to-School Night, Baccalaureate, and Commencement.

The **Gymnastics Club** has about 20 members who hold regular practices in tumbling, vaulting, and trampoline.

The **Key Club**, consisting of about 35 boys, is a service organization. Members are selected on character, leadership, and scholastic standing. The club is a national organization which carries out school and community projects.

The **Keyettes**, the girls branch of the Key Club, has 30 members. Its projects and requirements for membership are similar to those of the Key Club. The president is Joan Lieber and the sponsor is Miss Geferoff.

The **Wakefield Monogram Club** members have all received a school letter and maintained at least a "C" average. The only goal of the Monogram Club is to promote school spirit.

The **Photography Club** has approximately 20 members who take pictures at Wakefield dances and other school functions.

The **Wakefield Rescue Squad** is open to all male students at Wakefield who hold an American National Red Cross standard first aid card. The Rescue Squad provides emergency first aid for the school, performing specific duties during fire and air raid drills and special school events.

The **Rifle Club** has about 40 members who hold matches with other schools and enter the N.R.A. competitions. The club provides a place for organized target practice and training.

The **Wakefield Rocket Society** has about 25 members. There are three divisions of the Rocket Society—electronics, operates

a ham radio; astronomy, which has its own telescope; and rocketry. The president is John Liebesny.

The **Spanish Club** consists of students who are all interested in Spanish. They carry out such projects as visiting Spanish and Mexican restaurants, Latin American embassies, and to see Spanish dancers. The sponsor is Mrs. Wall.

The **Swimming and Diving Club** has about 25 members who practice weekly at the Northern Virginia Aquatic Club. The team has meets with other high schools in the area. The president is Monica Mulcahy and the sponsor is Mrs. Almy.

The **Bridge Society** is open to all students interested in learning how to play, or in improving their game. Miss Jenkins is the sponsor.

### SERVICE CLUBS

There are about five boys' service clubs and sixteen girls' service clubs at Wakefield. The purposes of these clubs are to perform beneficial service projects in the school and community and to have meaningful programs at meetings.

In the fall, a representative from each service club is chosen to represent his club in the Service Club Council. The Council coordinates activities of the clubs and sponsors various activities in which the clubs can compete. These include the Service Club Sing and the Christmas basket contest. The Council also sponsors an induction for new members and participates in an officer-training weekend.

Students wishing to start a new service club should contact the office for a sponsor, draw up a constitution, and apply to the Service Club Council for a charter. Maximum membership is thirty (30).

### ATHLETICS—BOYS

Wakefield has organized inter-scholastic activities in the following sports:

#### Football

Head Coach ----- William Edmondson  
J. V. Coach ----- David Day

#### Cross Country

Head Coach ----- Charles Ballew

#### Basketball

Head Coach ----- Maynard Haitcock  
J. V. Coach ----- Neal Haygood



<b>Wrestling</b>	
Head Coach -----	Victor Blue
J. V. Coach -----	Robert Lassiter
<b>Track</b>	
Head Coach -----	Kenneth Swatt
J. V. Coach -----	Charles Ballew
<b>Soccer</b>	
Head Coach -----	Edward Reynolds
<b>Tennis</b>	
Head Coach -----	Maynard Haithcock
<b>Baseball</b>	
Head Coach -----	Al McCullock
J. V. Coach -----	John Ponis
<b>Gymnastics</b>	
Head Coach -----	William Lee

In addition to these varsity level activities, there is a program of intramural sports for those boys who do not choose to compete on varsity level but who are still interested in athletic participation. They will receive much pleasure from such participation as well as earn points toward an intramural award.

### ATHLETICS—GIRLS

All athletic activities for girls are organized on an intramural basis, scheduled after school. This program is incorporated as the Girls' Athletic Association. This year, the club will try to arrange its activities on a divisional basis. A representative from each health and physical education class will serve on the G.A.A. board of officers. The president is Peg Bialla, and the sponsor is Miss Wolfe.

Awards will be given to girls on a point system basis. Inter-school playdays will be planned so that Wakefield girls may compete with other schools.

Special activities are also planned:

- Open House
- Fall Camp-out (for G.A.A. board)
- Awards Tea
- Fall Sports Day
- Basketball Sports Day
- Spring Camp-Out (for all girls)

### WAKEFIELD ATHLETIC ASSOCIATION

The regular student admission price to varsity football, basketball, wrestling, and baseball games is \$.50. Membership in the Wakefield Athletic Association entitles students to admission to all home games. These membership cards may be purchased from the Athletic Office for the price of \$5.00. Through the purchase of these cards, students receive a substantial saving, as well as guarantee support to all athletic activities that are part of the school. Keep in mind, however, that tickets used by persons other than those to whom they were issued will be revoked. Lost cards are not replaced.

### CHEERLEADERS

The girls of Wakefield's two cheerleading squads, Varsity and Junior Varsity, are screened by a committee composed of members of the school's various athletic teams. This year's Varsity cheerleaders, junior and senior girls, were selected last spring. The J. V. cheerleaders, all sophomore and junior girls, will be chosen early this fall. Students will be given ample notice concerning practices which will be held prior to tryouts.

The twelve girls on the Varsity squad and the ten on the J. V. squad all must have a "C" average with no failures. Practices are held once a week. The school gives each Varsity \$12.50 toward her uniform; the total cost of the uniform is about \$70.00. The J. V. uniform costs about \$35.00.

This year's varsity cheerleaders are:

Donna Bisbee	Patti Taul
Linda Robinson	Kathy Marchant
Lynn Holzapple	Peggy Chewning
Jodie Mishler	Pam Roberts
Cricket Jarrett	Donna Thompson
Betty Clements	Cookie Snow

### MAJORETTES

The girls of Wakefield's Majorettes were chosen late last spring by a committee consisting of past Majorettes and Mr. Lewis. The girls on the squad practice old and new routines during the summer and fall; they present these routines at football games and participate in several parades during the year. The cost of the Majorette uniform is about \$45.00, which must be paid by each Majorette.

This year's Majorettes are:

Suzie Howell	Lucy Scheffel
Joyce Hinkle	Gail Richardson
Sylvia Wallace, co-capt.	Brenda Hackney
Jami Miller, co-capt.	Linda Skerrett
Susan Yates	Marie Pelander

### DRILL TEAM

The 46 members of Wakefield's Drill Team are chosen by a panel of past Drill Team and faculty members, in the Spring of each year. Their purpose is to encourage school spirit, which they accomplish through marching in various parades, marching at home football and basketball games, and by wearing their uniforms around the school the day of the game.

The officers for this year are the following:

Captain: Suzi Keeney
Co-Captain: Diane Kowalchick
Secretary: Becky McGee
Treasurer: Lee Parks

The sponsor this year will be Miss Dilge.

### COLUMBIAN TROPHY

Wakefield and Washington-Lee entered their first year of competition for the Columbian Athletic Supremacy Trophy in the winter of 1955. It is a trophy awarded to the high school which has accumulated the highest number of points on the following basis:

Cross Country	10
Football	20
Basketball	20
Outdoor Track	20
Wrestling	20
Tennis	10
Baseball	20

### AWARDS

During two annual awards assemblies, students who have excelled in scholarship, citizenship, and other school activities are presented with the following awards:

1. Daughters of the American Revolution: a Good Citizenship award of a medal and certificate to a senior girl in each division.

2. Sons of the American Revolution: a Good Citizenship medal to a senior boy in each division.
3. Bausch and Lomb award to an outstanding senior in the field of science.
4. Harvard Book Award to an outstanding junior boy.
5. Franklin-Marshall Book Award to an outstanding junior boy or girl.
6. Radcliffe Club Award to an outstanding junior girl.
7. Business Education Award to an outstanding student in the Business Education Department.
8. Home Economics Award to the outstanding senior girl in Home Economics.
9. Science awards presented by the Arlington County, Virginia, Junior Academy of Science.
10. Golden "W" Award to students for outstanding contribution to the life of the school in an area in which they have not otherwise been recognized.
11. Activity letters for those attaining 100 points.
12. Intramural sports awards to boys and girls who have accumulated a certain number of points through participation in intramurals.
13. Recognition of those students who have received achievement awards through participation in events on an individual or group basis (debate, music, etc.).

Athletic awards are presented at assemblies following each sport season.

### POINT SYSTEM

A letter may be earned by participation in school activities or in athletics.

Awarding of a letter for school activities will be based on **100 points**. This letter shall represent participation in all school activities. In order to avoid a situation in which a student participates in only one activity, the committee recommends that a maximum of 75 points can be earned in any one activity. These points are to be issued on a yearly basis. Students are to be assigned the number of points as indicated or **according to the sponsor's evaluation of the student's participation.**

A list of activities for which points are awarded is being brought up-to-date and will be issued during the spring of 1965.

## ACTIVITIES POLICY

The purpose of the activities policy is to help the student concentrate his time and effort on a few activities, so that these activities may be performed more effectively. The policy states that a student may participate in no more than one "major activity" and no more than two "minor activities" per year.

The following are defined as "major activities":

- Student Body President
- Student Body Vice President
- Student Body Secretary
- Student Body Cabinet Officer
- Upper Class Officer
- Division Governor
- Division Student Body Officer
- Newspaper Editor
- News Editor
- Sports Editor
- Yearbook Editor
- Yearbook Section Editor

The following are defined as "minor activities":

- Class Representative
- Cheerleader
- Member of athletic team
- Magazine Editor
- Member of Debate Squad
- Member of one play production

An Activities Review Board, composed of the President of the Assembly, the Assembly Sponsor, and the respective grade Division Directors, will consider possible exceptions to these limitations.

## FRATERNITIES AND SORORITIES

Membership in organizations which are not school-approved (secret societies, fraternities, and sororities) is prohibited by action of the Arlington County School Board. Students who affiliate with such organizations will be subject to disciplinary action. This action will include: exclusion from participation in athletics, the holding of school offices, and the receiving of honors for the remainder of the year; and suspension from school until the student has given evidence that he is no longer associated with the prohibited activity.

If there is doubt as to membership in such an organization, the parents and student involved will be required to sign an affidavit of non-association in a prohibited secret activity.

## THE INTERFAITH COUNCIL

The Interfaith Council is a committee of faculty and students affiliated with the Student Assembly. The primary purpose of this committee is to direct the attention of students and staff to the ethical and moral imperatives of constructive human conduct. One major responsibility assumed by the committee in the discharge of this purpose is that of informing students and staff of impending religious and national holidays and of helping them become more aware of the significance of these holidays. To do this, the committee publishes a booklet; the first part of this booklet contains explanations of religious and civil holidays and quotations applicable to everyday life. The thoughts for the day included in the morning announcements come directly from this section of the booklet. The other major responsibility assumed by the council is the encouragement of student discussion of moral and ethical problems. The final section of the booklet consists of selections from the world's great authors, philosophers, and theologians. These excerpts provide a basis for student discussions in homerooms, service club meetings, etc.

The Interfaith Council is interested in student and staff reaction to the materials that they publish and request that suggestions for improvement be submitted directly to the Principal.

## POLITICAL PARTIES

Political parties are a long-standing institution at Wakefield. They were founded for the purpose of promoting student interest in student government affairs and for providing a democratic, efficient method of nominating candidates for S.C.A. offices. The two parties, Wakefield Independent Party and the United Students Improvement League are both dedicated to the fostering of new ideas for Wakefield's S.C.A. though they often differ in the methods of action they suggest.

Membership in political parties is open to all Wakefield students, and everyone is urged to take part. Each year, just before the elections in the fall and the full spring election, activity is at its height. Nominating conventions are held by each party, platforms are drawn up, and campaigning goes into full swing. Each student is urged to learn how the political parties operate, join the one of his choice, and take an active part.

# WAKEFIELD HIGH SCHOOL SPORT SCHEDULE 1964-1965

(All Home Events Capitalized)

## VARSITY FOOTBALL

Sept. 12—George Washington	8 P.M.
Sept. 18—Yorktown	8 P.M.
Sept. 26—FORT HUNT	8 P.M.
Oct. 2—GROVETON	8 P.M.
Oct. 9—EDISON	8 P.M.
Oct. 16—T.J. (RICHMOND)	8 P.M.
Oct. 23—Fairfax	8 P.M.
Oct. 30—Stuart	8 P.M.
Nov. 6—WASHINGTON-LEE	8 P.M.
Nov. 13—HAMMOND	8 P.M.

## J.V. FOOTBALL

Sept. 17—YORKTOWN	4 P.M.
Sept. 24—Fort Hunt	4 P.M.
Oct. 1—Groveton	4 P.M.
Oct. 8—Edison	4 P.M.
Oct. 17—Jefferson (at Woodson)	4 P.M.
Oct. 22—FAIRFAX	4 P.M.
Oct. 29—STUART	4 P.M.
Nov. 5—Washington-Lee	4 P.M.

## SOCCER

Oct. 1—BETHESDA CHEVY CHASE	3:30 P.M.
Oct. 6—Northwestern	3:30 P.M.
Oct. 12—Whitman	3:45 P.M.
Oct. 15—BLAIR	3:30 P.M.
Oct. 17—Georgetown Frosh.	2:00 P.M.
Oct. 22—Bethesda Chevy Chase	4:00 P.M.
Oct. 24—GEORGETOWN FROSH	2:00 P.M.
Oct. 27—NORTHWESTERN	3:30 P.M.
Oct. 31—University of Virginia Frosh	1:00 P.M.
Nov. 2—HARKER PREP	3:30 P.M.
Nov. 5—WHITMAN	3:30 P.M.

## CROSS COUNTRY—V. & J.V.

Sept. 18—Annandale	4-4:30 P.M.
Sept. 25—YORKTOWN	4-4:30 P.M.
**Oct. 2—Quantico	4:30 P.M.

*Oct. 3—Navy Plebes	to be determined
**Oct. 6—SAINT ALBANS	4:00 P.M.
*Oct. 6—LEE & WOODSON	4:30 P.M.
*Oct. 10—Maryland Frosh	to be determined
Oct. 13—Hammond	4-4:30 P.M.
Oct. 17—INVITATIONAL	12:30-1:00 P.M.
Oct. 20—GEORGE WASHINGTON	4-4:30 P.M.
Oct. 27—Washington-Lee	4-4:30 P.M.
Oct. 30—Northern Va. Meet at Episcopal	4-4:30 P.M.
Nov. 3—FALLS CHURCH	4-4:30 P.M.
*Nov. 7—State Meet—Wm. & Mary	11:00 A.M.
**JV—only	*V—only

## BASKETBALL—V. & J.V.

Dec. 11—ANNANDALE	6:30 & 8:00 P.M.
Dec. 15—Lee	6:00 & 7:30 P.M.
Dec. 18—Marshall	6:30 & 8:00 P.M.
Dec. 23—WOODSON	6:30 & 8:00 P.M.
Jan. 5—Hammond	6:00 & 7:30 P.M.
Jan. 9—Fort Hunt	6:30 & 8:00 P.M.
Jan. 15—Falls Church	6:30 & 8:00 P.M.
Jan. 16—WASHINGTON-LEE	6:30 & 8:00 P.M.
Jan. 19—GROVETON	6:30 & 8:00 P.M.
Jan. 23—STUART	6:30 & 8:00 P.M.
Jan. 27—EPISCOPAL (V—only)	3:00 P.M.
Jan. 29—Madison	6:30 & 8:00 P.M.
Feb. 2—Jefferson (JV—only)	7:30 P.M.
Feb. 5—EDISON	6:00 & 7:30 P.M.
Feb. 6—Mt. Vernon	6:30 & 8:00 P.M.
Feb. 12—GEORGE WASHINGTON	6:30 & 8:00 P.M.
Feb. 13—Yorktown	6:30 & 8:00 P.M.
Feb. 18—FAIRFAX	6:30 & 8:00 P.M.
Feb. 26—McLean	6:30 & 8:00 P.M.
Mar. 3, 5, & 6—District Tournament	6:00 & 7:30 P.M.

Wakefield & W-L

Mar. 12 & 13 (or 11, 12, & 13)—State Tournament  
to be determined

## VARSITY WRESTLING

Dec. 4—O'CONNELL	7:30 P.M.
Dec. 12—WOODSON	7:30 P.M.
Dec. 18—Lee	7:30 P.M.
Dec. 19—STUART	7:30 P.M.
Dec. 22—McLEAN	7:30 P.M.

Jan. 8—Maury	8:00 P.M.
Jan. 9—Northview	8:00 P.M.
Jan. 15—Yorktown	7:30 P.M.
Jan. 22—ANNANDALE-HAMMOND	7:30 P.M.
Jan. 23—Annandale-Hammond (at Annandale)	7:30 P.M.
Jan. 30—Mt. Vernon	7:30 P.M.
Feb. 5—FALLS CHURCH	9:00 P.M.
Feb. 6—Groveton	7:30 P.M.
Feb. 13—WASHINGTON-LEE	7:30 P.M.
Feb. 19-20—NO. VA. TOURNA.	to be determined
Feb. 26-27—State Tourna. (Norfolk)	to be determined

### J.V. WRESTLING

Dec. 10—O'Connell	4:00 P.M.
Dec. 17—JEFFERSON	4:00 P.M.
Jan. 7—YORKTOWN	3:45 P.M.
Jan. 15—Yorktown	6:00 P.M.
Jan. 21—Annandale	4:00 P.M.
Jan. 23—Woodberry	3:30 P.M.
Jan. 27—Episcopal	4:00 P.M.
Jan. 29—STUART	4:00 P.M.
Feb. 4—FAIRFAX	4:00 P.M.
Feb. 12—Washington-Lee	3:45 P.M.

### WINTER TRACK—V. & J.V.

Jan. 8—Chesterfield Meet	Richmond
Jan. 12—Episcopal	3:30 P.M.
Jan. 16—Woodberry	1:00 P.M.
Jan. 23—D.C. Invitational	DC Armory
Jan. 26—Episcopal	3:30 P.M.
Feb. 10—Episcopal	3:30 P.M.
Feb. 13—State Meet	V.M.I. Lexington
Feb. 19, 20—No. Va. Meet Episcopal	3:15 P.M.
Feb. 23, 24—JRS—No. Va. Meet Episcopal	3:15 P.M.

### GYMNASTICS

To be determined

### RIFLE

To be determined

### BASEBALL—VARSITY

(Wakefield home NIGHT games are at Barcroft Park)

April 2—Stuart	4:00 P.M.
April 6—Hammond	4:00 P.M.
April 9—GEORGE WASHINGTON	4:00 P.M.

April 13—Groveton	4:00 P.M.
April 16—EDISON	4:00 P.M.
April 17—WASHINGTON-LEE	8:00 P.M.
April 20—Fort Hunt	4:00 P.M.
April 23—LEE	8:00 P.M.
April 27—Mt. Vernon	4:30 P.M.
April 28—YORKTOWN	4:30 P.M.
April 30—Episcopal	4:15 P.M.
May 4—STUART	4:30 P.M.
May 7—HAMMOND	8:00 P.M.
May 8—George Washington	2:00 P.M.
May 11—GROVETON	4:30 P.M.
May 14—Edison	4:30 P.M.
May 15—FORT HUNT	8:00 P.M.
May 18—Lee	4:30 P.M.
May 21—MT. VERNON	8:00 P.M.
May 22—O'CONNELL	8:00 P.M.
May 26, 28, 29—No. Va. Tournament—Fairfax and Alexandria Municipal Stadium	

### BASEBALL—J.V.

April 6—HAMMOND	4:15 P.M.
April 9—George Washington	4:00 P.M.
April 13—GROVETON	4:00 P.M.
April 16—Edison	4:00 P.M.
April 17—Washington-Lee	2:00 P.M.
April 20—FORT HUNT	4:00 P.M.
April 23—Lee	4:00 P.M.
April 27—MT. VERNON	4:30 P.M.
April 29—Yorktown	4:30 P.M.
April 30—EPISCOPAL	4:00 P.M.
May 4—Stuart	4:30 P.M.
May 7—Hammond	4:30 P.M.
May 8—GEORGE WASHINGTON	2:00 P.M.
May 11—Groveton	4:30 P.M.
May 14—EDISON	4:30 P.M.
May 15—Fort Hunt	2:00 P.M.
May 18—WASHINGTON-LEE	4:15 P.M.
May 19—O'Connell	4:30 P.M.

### TRACK—V. & J.V.

March 29—McLean	4:00 P.M.
April 3—G.W. Relays	10 A.M. - 1 P.M.
April 5—HAMMOND	4:00 P.M.
April 10—Navy Plebes	Annapolis



April 14—Annandale	4:00 P.M.
April 21—Yorktown	3:45 P.M.
April 24—WAKEFIELD INVITATIONAL	10 - 7-P.M.
April 27—WASHINGTON-LEE	3:45 P.M.
May 1—Metropolitan Meet—American U.	9:30 A.M.
May 3—O'Connell	4:00 P.M.
May 8—No. Va. Meet	McLean
May 14, 15—State Meet	Wm. & Mary (Wmbg)

### TENNIS—VARSITY

March 29—Stuart	4:00 P.M.
April 1—LEE	4:00 P.M.
April 5—McLean	4:00 P.M.
April 8—Edison	4:00 P.M.
April 12—GROVETON	4:00 P.M.
April 14—Episcopal	3:30 P.M.
April 15—George Washington	4:00 P.M.
April 20—FORT HUNT	4:00 P.M.
April 22—Washington-Lee	3:30 P.M.
April 26—MT. VERNON	4:00 P.M.
April 29—YORKTOWN	3:45 P.M.
May 3-7—No. Va. Tournament	To be determined
May 11—O'CONNELL	3:30 P.M.
May 14, 15—State Tournament	To be determined

### TENNIS—J.V.

March 31—YORKTOWN	3:30 P.M.
April 7—Washington-Lee	3:30 P.M.
April 13—WASHINGTON-LEE	3:30 P.M.
April 21—Yorktown	3:30 P.M.
April 28—EPISCOPAL	3:30 P.M.
May 12—O'CONNELL	3:30 P.M.

## WAKEFIELD HIGH SCHOOL CALENDAR 1964-1965

### SEPTEMBER

9	GAA Open House—7:30—Girls Gym
10	Pep Rally—3:00—Stadium
12	Football—Varsity—8:00—G-W
17	Football—JV-Yorktown—4:00—Stadium
18	Football—Varsity—8:00—Yorktown
18	Cross Country—4:00—Annandale
24	Football—JV—4:00—Fort Hunt
25	Pep Rally—2:20—Stadium
	Cross Country—Yorktown—4:00—Wakefield
26	Football—Varsity-Fort Hunt—8:00—Stadium

### OCTOBER

1	Soccer—BCC—3:30—Wakefield
	Football—JV—4:00—Groveton
2	Cross Country—JV—4:30—Quantico
	Football—Varsity-Groveton—8:00—Stadium
3	Cross Country—Varsity-Navy Plebes—Annapolis
3-4	GAA Camping Trip—Prince William Forest
6	Soccer—3:30—Northwestern
	Cross Country—JV-St. Albans—4:00—Wakefield
	Cross Country—Varsity-Lee & Woodson—4:30—Wake.
8	Football—JV—4:00—Edison
9	Football—Varsity-Edison—8:00—Stadium
10	Cross Country—Varsity—Maryland U. (frosh)
12	Soccer—3:45—Whitman
13	Cross Country—4:00—Hammond
14	College Night—7:30—Wakefield
15	Soccer—Blair—3:30—Wakefield
16	Football—Varsity-T.J. (Richmond)—8:00—Stadium
17	Football—JV—8:00—Jefferson (Woodson)
	Cross Country Invitational—12:00—Wakefield
	Soccer—Frosh—2:00—Georgetown
20	Cross Country—G.W.—4:00—Wakefield
22	Soccer—4:00—Bethesda Chevy Chase
	Football—JV-Fairfax—4:00—Stadium
23	Football—Varsity—8:00—Fairfax
24	Preliminary Scholastic Aptitude Tests—8 AM 1 PM— Wakefield

GAA Fall Sports Day—All day—Wakefield  
Soccer—Frosh-Georgetown—2:00—Wakefield  
Soccer—Northwestern—3:30—Wakefield  
Cross Country—4:00—Washington-Lee



- 29 Football—JV-Stuart—4:00—Stadium
- 30 Records Day (HOLIDAY FOR STUDENTS)  
Cross Country—N. Va. Meet—4:00—Episcopal  
Football—Varsity—8:00—Stuart
- 31 Soccer—UVA Frosh—1:00—Charlottesville

## NOVEMBER

- 2 Soccer—Harker Prep—3:30—Wakefield
- 3 Cross Country—Falls Church—4:00—Wakefield
- 5 Soccer—Whitman—3:30—Wakefield  
Football—JV—4:00—Washington-Lee  
W-L Pep Rally—7:30—Wakefield
- 6 Football—Varsity-W-L—8:00—Wakefield
- 7 Lee Division Social Activity—8:00—Gyms  
Cross Country State Meet—11:00—Wm.&Mary-Wmsbg.
- 10 Patrick Henry Division Carnival
- 11 Veterans' Day Holiday
- 13 Football—Varsity-Hammond—8:00—Stadium
- 14 Homecoming Dance—8:00—Girls Gym
- 20-21 Fall Play—8:00—Auditorium
- 24 Thanksgiving Assemblies
- 26-27 Thanksgiving Holidays

## DECEMBER

- 1 Fall Awards Assembly
- 4 Wrestling—Varsity-O'Connell—7:30—Wakefield
- 5 College Boards—8:00 AM—Cafeteria  
Upperclass Informal Dance—8-11 PM—Girls Gym
- 10 Wrestling—JV—4:00—O'Connell
- 11 Basketball—Annandale—6:30-8:00—Wakefield
- 12 Wrestling—Woodson—7:30—Wakefield
- 15 Basketball—6:30-8:00—Lee
- 17 Wrestling—JV-Jefferson—4:00—Wakefield  
Christmas Concert—8:00—Boys Gym
- 18 Basketball—6:30-8:00—Marshall  
Wrestling—Varsity—7:30—Lee
- 19 Wrestling—Varsity-Stuart—7:30—Wakefield
- 22 Christmas Assemblies  
Wrestling—Varsity-McLean—7:30—Wakefield
- 23 Basketball—Woodson—6:30-8:00—Wakefield  
Christmas Holiday Begins at Close of School
- 26 Senior-Alumni Dance—9:00—Girls Gym

## JANUARY

- 4 School Reopens
- 5 Basketball—6:30-8:00—Hammond

- 7 Wrestling—JV-Yorktown—3:45—Wakefield
- 8 Track—Chesterfield Meet—Richmond  
Wrestling—Varsity—8:00—Maury
- 9 College Boards—8:00 AM—Cafeteria  
Basketball—6:30-8:00—Fort Hunt  
Wrestling—Varsity—8:00—Northwestern
- 12 Track—3:30—Episcopal
- 15 Pep Rally—2:20—Wakefield  
Wrestling—JV & Varsity—6:00-7:30—Yorktown  
Basketball—6:30-8:00—Falls Church
- 16 Track—1:00—Woodberry  
Basketball—W-L—6:30-8:00—Wakefield
- 19 Basketball—Groveton—6:30-8:00—Wakefield
- 20 Inauguration Day—Holiday
- 21 Wrestling—JV—4:00—Annandale
- 22 Wrestling—V-Annandale & Hammond—7:30—Wake.
- 23 Wrestling—JV—3:30—Woodberry  
Wrestling—V-Annandale-Hammond—7:30—Annandale  
Basketball—Stuart—6:30-8:00—Wakefield  
Track—D.C. Invitational—D.C. Armory
- 26 Track—3:30—Episcopal
- 27 Wrestling—JV—4:00—Episcopal  
Basketball—Varsity only—Episcopal—3:00—Wakefield
- 29 Wrestling—JV-Stuart—4:00—Wakefield  
Basketball—6:30-8:00—Madison
- 30 Wrestling—Varsity—7:30—Mt. Vernon

## FEBRUARY

- 2 Basketball—JV only—7:30—Jefferson
- 4 Wrestling—JV-Fairfax—4:00—Wakefield
- 5 Wrestling—Varsity-Falls Church—9:00—Wakefield  
Basketball—Edison—6:00-7:30—Wakefield
- 6 Wrestling—7:30—Groveton  
Basketball—6:30-8:00—Mt. Vernon
- 10 Track—3:30—Episcopal
- 12 Wrestling—JV—3:45—Washington-Lee  
Basketball—G.W.—6:30-8:00—Wakefield
- 13 Track—State Meet—VMI—Lexington  
Wrestling—Varsity-W-L—7:30—Wakefield  
Basketball—6:30-8:00—Yorktown
- 18 Basketball—Fairfax—6:00-7:30—Wakefield
- 19-20 Wrestling Tournament—No. Va.—2:00—Wakefield
- 19-24 No. Va. Track Meet—Episcopal
- 22 Holiday—Washington's Birthday
- 26 Basketball—6:30-8:00—McLean

- 26-27 State Wrestling Tournament—Norfolk  
 27 Lee Division Social Activity—8:00—Wakefield

### MARCH

- 3-5 District Basketball Tournament  
 6 College Boards—8:00 AM—Cafeteria  
 12-13 State Basketball Tournament  
 13 GAA Play Day—Wakefield  
 19-22 No. Va. Science Fair—Wakefield  
 23 Winter Awards Assemblies  
 29 Tennis—Varsity—4:00—Stuart  
 Track—4:00—McLean  
 31 Tennis—JV—Yorktown—3:30—Wakefield

### APRIL

- 1 Tennis—Varsity—Lee—4:00—Wakefield  
 2 Baseball—Varsity—4:00—Stuart  
 Band Spring Concert—8:00—Wakefield  
 3 Track Relays—10:00 AM—G-W  
 5 Tennis—Varsity—4:00—McLean  
 Track—Hammond—4:00—Wakefield  
 6 Baseball—Varsity—4:00—Hammond  
 Baseball—JV—Hammond—4:15—Wakefield  
 7 Tennis—JV—3:30—W-L  
 8 Tennis—Varsity—4:00—Edison  
 9 Baseball—Varsity—G.W.—4:00—Wakefield  
 Baseball—JV—4:00—G.W.  
 9-10 Spring Play—8:00—Wakefield  
 10 Track—Navy Plebes—Annapolis  
 12 Tennis—Varsity—Groveton—4:00—Wakefield  
 13 Tennis—JV—W-L—3:30—Wakefield  
 Baseball—Varsity—4:00—Groveton  
 Baseball—JV—Groveton—4:00—Wakefield  
 14 Track—4:00—Annandale  
 Tennis—Varsity—3:30—Episcopal  
 14-15 In-Service for Teachers—HOLIDAY FOR STUDENTS  
 15 Tennis—Varsity—4:00—G.W.  
 16-19 EASTER VACATION  
 16 Baseball—Varsity—Edison—4:00—Wakefield  
 Baseball—JV—4:00—Edison  
 17 Baseball—Varsity—W-L—8:00—Barcroft Park  
 Baseball—JV—2:00—W-L  
 20 Tennis—Varsity—Fort Hunt—4:00—Wakefield  
 Baseball—Varsity—4:00—Fort Hunt  
 Baseball—JV—Fort Hunt—4:00—Wakefield

- 21 Tennis—JV—3:30—Yorktown  
 Track—3:45—Yorktown  
 22 Tennis—Varsity—3:30—W-L  
 23 Baseball—Varsity—Lee—8:00—Barcroft Park  
 Baseball—JV—4:00—Lee  
 24 Wakefield Invitational Track Meet—Wakefield  
 Patrick Henry Division Cookout—Fort Hunt  
 26 Tennis—Varsity—Mt. Vernon—4:00—Wakefield  
 27 Track—W-L—3:45—Wakefield  
 Baseball—Varsity—4:30—Mt. Vernon  
 Baseball—JV—Mt. Vernon—4:30—Wakefield  
 28 Tennis—JV—Episcopal—3:30—Wakefield  
 Baseball—Varsity—Yorktown—4:30—Wakefield  
 29 Tennis—Varsity—Yorktown—3:45—Wakefield  
 Baseball—JV—4:30—Yorktown  
 30 Baseball—Varsity—4:15—Episcopal  
 Baseball—JV—Episcopal—4:00—Wakefield

### MAY

- 1 College Boards—8:00 AM—Cafeteria  
 Track—Metro-Meet—9:30 AM—American U.  
 Modern Dance Club Concert—8:00—Auditorium  
 3 Track—4:00—O'Connell  
 3-7 Tennis—No. Va. Tournament  
 4 Baseball—Varsity—Stuart—4:30—Wakefield  
 Baseball—JV—4:30—Stuart  
 7 Baseball—JV—4:30—Hammond  
 Baseball—Varsity—Hammond—8:00—Barcroft Park  
 Orchestra Spring Concert—8:00—Wakefield  
 8 Track—N. V. Meet—McLean  
 Baseball—Varsity—2:00—G.W.  
 Baseball—JV—G.W.—2:00—Wakefield  
 Fashion Show—Auditorium  
 11 Tennis—Varsity—O'Connell—3:30—Wakefield  
 Baseball—Varsity—Groveton—4:30—Wakefield  
 Baseball—JV—4:30—Groveton  
 12 Tennis—Varsity—Groveton—4:00—Wakefield  
 Varsity Banquet—6:45—Cafeteria  
 13 Choral Spring Concert—8:00—Wakefield  
 14 Baseball—Varsity—4:30—Edison  
 Baseball—JV—Edison—4:30—Wakefield  
 14-15 Track—State Meet—Wm. & Mary—Wmsbg.  
 Tennis—State Meet

- 15 Baseball—Varsity-Fort Hunt—8:00—Barcroft Park
- Baseball—JV—2:00—Fort Hunt
- 14-16 GAA Camping Trip
- 18 Spring Awards Assemblies
- Baseball—Varsity—4:00—Lee
- Baseball—JV-W-L—4:15—Wakefield
- 19 Baseball—JV—O'Connell
- 21 Baseball—Varsity-Mt. Vernon—8:00—Barcroft Park
- 22 Baseball—Varsity-O'Connell—8:00—Barcroft Park
- 26,28,29 No. Va. Baseball Tournament
- 29 Upperclass Prom—9-12—Wakefield
- 31 MEMORIAL DAY HOLIDAY

## JUNE

- 13 Baccalaureate—3:00—Wakefield
- 15 Last Day for Students
- Patrick Henry Division Splash Party

## REQUIRED COURSES

To graduate from an Arlington high school in 1965-66, a student must have successfully completed 20 units in grades eight through twelve and the required health and physical education. Eight units and two years of health and physical education must be completed in junior high school; twelve units and two years of health and physical education must be completed in the senior high school. Within the twenty units, all students must include the following:

English .....	5 units
Mathematics .....	2 units
Laboratory science .....	2 units
World History and/or Geography .....	1 unit
Virginia & U.S. History .....	1 unit
Virginia & U.S. Government .....	1 unit
Additional units selected from a specific program .....	4 units
Additional electives .....	4 units

and 4 years of Health & Physical Education

Starting with the school year 1966-67, 24 units will be required for graduation. The units of credit listed above must be included. In addition, three and one-half units of credit will be required for health and physical education courses in grades eight through twelve. Ten units (including one and one-half units in health and physical education) must be earned in junior high school. Fourteen units (including two units of health and physical education) must be earned in senior high school.

Starting with school year 1968-69, 24 units as listed above will be required for graduation, four of which must be earned in health and physical education.

(This was taken from the booklet "Program of Studies", put out by the Arlington County School Board)

## REPORT CARDS

Report cards are issued every 9 weeks. Notices are sent home between report periods if students do not work up to capacity or if they fall below their usual level of work.

The cards are marked according to the County grading system as follows:

- A—Superior Achievement
- B—Very Good Achievement
- C—Average Achievement
- D—Passing — Below Average Achievement
- E—Failure — Unacceptable Achievement

Grading periods will close on: November 13, January 29, April 2, June 15.

Report cards will be issued on the following dates: November 20; February 5; April 9; and the last report card, containing the fourth quarter and final grades will be mailed to the home.

## SCHOOL SONGS

### FIGHT SONG

Wakefield your Warriors  
Will ever be true.  
For you we'll fight  
And spread your glory, too!  
Fight! Fight! Fight!  
Come, let us sing out  
The Wakefield battle cry—  
With thunderclubs and tomahawks,  
We'll make your name and spread your fame—  
Wakefield—we're all for you!

### ALMA MATER

Oh hear our song, oh Wakefield,  
Our voices sing your praise.  
In honor and in fellowship  
Your cause we'll ever raise.  
So with this spirit let us keep  
Your mem'ry near and dear,  
To aid us in the years to come,  
The knowledge we may reap.

### USE OF AUDITORIUM

Students wishing to use the auditorium must obtain a written permission slip in the office. A faculty member must be present at all times when a student group is using the facilities. Coordinators of assemblies which require special features such as multiple microphones and special lighting should give 24-hour notice to Mr. John Johnson. After-school and evening use of the lighting and sound effect facilities require two weeks notice. The lighting cage and related areas are not to be approached by any but authorized personnel.

## ADMINISTRATIVE DISCIPLINE SEQUENCES

The sequences below are those generally to be followed. They must be kept flexible and should be altered as circumstances indicate. For example, in cases representing flagrant deviate behavior such as drinking, fighting, etc., the student's parents should be called, the student sent home, and a readmittance conference scheduled. It is expected, however, that most disciplinary actions will follow this sequence.

### I. Class Referrals

- A. 1st time - The director and teacher should counsel the student. An "Application to Re-enter Class" procedure can be followed if the problem seems to require this attempt at a solution. The application should be very helpful if the teacher has worked with the student prior to the referral. A copy of the application should be sent home. If the application is not used, a letter to the home should be used to inform the parent of a difficulty which seems to be corrected.
- B. 2nd time - Director and teacher should counsel the student. The application to enter class procedure should be used or a parent conference should be scheduled.

### II. Attendance Referrals

#### A. Truancy

1. 1st time - A letter should be sent to the parent requesting their assistance or a conference can be scheduled (whichever seems indicated). The student should be counseled.
2. 2nd time - A parent conference should be held. The student should be counseled.
3. Additional instances - The student should be suspended pending parent conference. When it becomes clear that previous efforts have not been successful and the student is not profiting from school attendance, the case will be discussed in a meeting of the Administrative Staff and, as a last resort, a termination agreement will be sought, or court referral will be made.

#### B. Tardiness, Late Note, Card Not Picked Up, Etc.

1. 1st time - The student should be counseled and an information letter should be sent to parents.

- 2nd time - The student should be counseled and a call or a letter should be directed to parents requesting assistance.
- 3rd time - A conference should be held with parents. The student should be counseled.

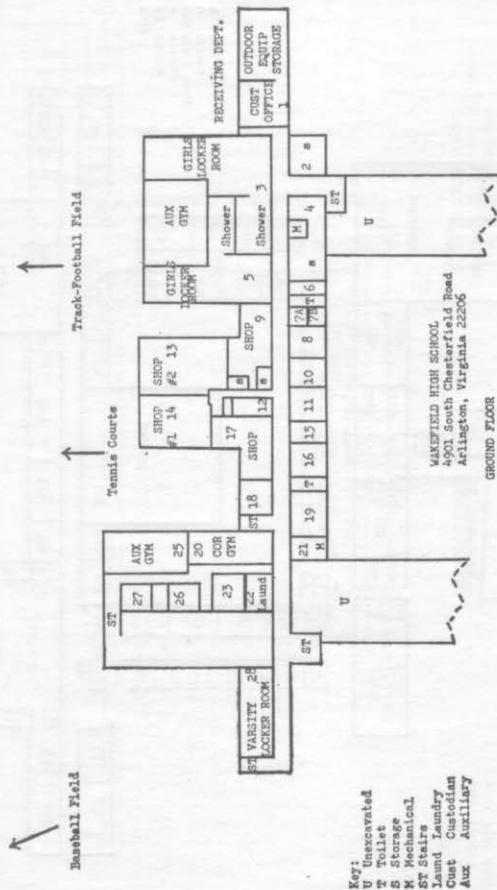
### III. Non-classroom Referrals

A. Smoking\*, damage to property, bus behavior\*\*, hall behavior, cafeteria behavior, etc.

\* The penalty for smoking is suspension from school.

\*\* Suspension from bus privileges may be used when misbehavior is serious and is endangering the safety of others.

- 1st time - The student should be counseled and a letter of information sent to parents.
- 2nd time - The student should be counseled and a call or letter should be sent to parents requesting assistance. (In some instances this would be resorted to on the first referral.)
- 3rd time - The student should be counseled and a parent conference should be scheduled.
- 4th time - The student should be counseled and suspended. A parent conference should be scheduled.





UPPER STAGE	BALCONY	T
----------------	---------	---

**DISCUSSION**

## Index

ST Studien

Toilet

Supply 40000

THOMSON



Key:  
 ST Stairs  
 S Storage  
 CHR Check Room  
 O Office  
 T Toilet

Key:

ST Stairs

Storage

CHR Check 1

OFFICE  
MOBILE

50707 1

•

FIRST FLOOR

WAKEFIELD HIGH SCHOOL  
4901 South Chesterfield Road  
Arlington, Virginia 22206  
Revised August 1964

## NOTES

## NOTES

## NOTES

### STUDENT HANDBOOK COMMITTEE

Mimi Furcolow

Kathie Grove

Wayne Jones

Dawn Chatty

coordinated by Babby Brown

File Name	Left and Right page Content
handbook - 0001.TIF	Front Cover
handbook - 0002.TIF	Inside Cover and Table of Contents
handbook - 0003.TIF	Table of Content (cont) - Greeting from the Principal
handbook - 0004.TIF	Greeting from the SCA - Student Assembly Officers
handbook - 0005.TIF	School Staff
handbook - 0006.TIF	School Staff (cont)
handbook - 0007.TIF	Constitution of the SGA
handbook - 0008.TIF	Constitution of the SGA (cont)
handbook - 0009.TIF	Constitution of the SGA (cont)
handbook - 0010.TIF	Constitution of the SGA (cont)
handbook - 0011.TIF	School History - Tardiness
handbook - 0012.TIF	Withdrawal or Transfer - Air Raid, Fire Drill
handbook - 0013.TIF	Spectator Code of Conduct - School Store
handbook - 0014.TIF	Lost and Found - Scholarship Fund
handbook - 0015.TIF	Upper Class Merit Cards - Job Placement Service
handbook - 0016.TIF	Visitors - American Field Service
handbook - 0017.TIF	Traditions
handbook - 0018.TIF	Freedom's Foundation - Honor Societies
handbook - 0019.TIF	Club Program
handbook - 0020.TIF	Club Program (cont) - Athletics-Boys
handbook - 0021.TIF	Athletics-Girls - Majorettes
handbook - 0022.TIF	Drill Team - Point System
handbook - 0023.TIF	Activities Policy - Political Parties
handbook - 0024.TIF	Sport Schedule
handbook - 0025.TIF	Sport Schedule (cont)
handbook - 0026.TIF	Sport Schedule (cont) - School Calendar
handbook - 0027.TIF	School Calendar (cont)
handbook - 0028.TIF	School Calendar (cont)
handbook - 0029.TIF	School Calendar (cont) - Required Courses
handbook - 0030.TIF	School Songs - Administrative Discipline Sequences
handbook - 0031.TIF	Administrative Discipline Sequences (Cont)- Ground Floor Map
handbook - 0032.TIF	First Floor Map - Second Floor Map
handbook - 0033.TIF	Note Pages
handbook - 0034.TIF	Note Pages - Student Handbook Committee